

# ATLAS CYCLES (HARYANA) LIMITED

Registered Office : Atlas Road, Industrial Area, Sonapat-131001 (Haryana)

CIN : L35923HR1950PLC001614

Website: [www.atlasbicycles.com](http://www.atlasbicycles.com) Email : [companysecretary@atlascycles.co.in](mailto:companysecretary@atlascycles.co.in)

«CC»/«ENV»/«FOL»«DPID»«CLID»/«SPEED»

«NAME»

«AD1»

«AD2»

«AD3»

«AD4»

«AD5»

**Sub.: Transfer of Equity Shares relating to unencashed/unclaimed dividends to Investor Education and Protection Fund (IEPF)**

**Ref.: FOLIO / DPID - CLIENT ID**

Dear Shareholder,

It has been observed that dividend declared by the Company for financial year ended 31.03.2012 (and 2011-12 onwards) which were sent to you through Post/ECS/NECS/NACH, is lying unencashed/unclaimed with the Company as per the following details:

PERIOD	AMOUNT	WARRANT NO.
2011-12	«A20120929»	«W20120929»
2012-13	«A20130930»	«A20130930»

As per the provisions of section 124(5) of the Companies Act, 2013, the amount of dividend which remains unpaid/ unclaimed for more than 7 years from the date of transfer to unpaid dividend account shall be mandatorily transferred by the company to the Investor Education and Protection Fund (IEPF). It may please be noted that once the unclaimed dividend is transferred to the IEPF, no claim, whatsoever, shall be entertained by the Company thereafter.

**You are therefore advised to kindly send a request to the Registrar & Share Transfer Agent of the Company, M/s MAS Services Limited, Unit: Atlas Cycles (Haryana) Limited, T-34 IInd Floor Okhla Industrial Area, Phase-II, New Delhi - 110020, Phone:- 011-26387281-83, Fax:- 011-26387384, E-mail:- [info@masserv.com](mailto:info@masserv.com), along with the original dividend warrants(s) if available, copy of PAN Card of all the shareholders and original cancelled cheque containing name of the first shareholder or copy of bank pass book having MICR Code, IFSC and A/c No., duly attested by the Bank Manager, if shareholding is in physical mode, otherwise update your bank detail with your depository participant and send updated client master at the earliest, for crediting unpaid dividend amount directly in your bank account. However, if you are not in possession of the same or have misplaced or lost the same, please arrange to send the letter of undertaking on plain paper, as per enclosed format, duly filled in and signed by you / joint holder(s), if any.**

## LEADING PRODUCER & EXPORTER OF QUALITY BICYCLES

Unit-I, Industrial Area, Atlas Road, Sonapat-131001 (Haryana) India Phone: +91-130-2200001 to 2200006

Unit-II, Plot No.55, Site-IV, UPSIDC Industrial Area, Sahibabad-201010 District Ghaziabad (U.P.) India Phone: +91-120-2895212 to 15

Unit-III: Plot No.U-16, 17, 21, 22, Industrial Area, Malanpur District : Bhind-477117 (M.P.) India Phone: +91-7539-402007, 402026, 283314-317

P.T.O.

Kindly note that the company has already transferred the amount of dividend which remains unpaid/unclaimed for more than 7 years **for year ended March 31, 2011** to the Investor Education and Protection Fund (IEPF). Therefore, any claim by any shareholder regarding unclaimed dividend for such year shall be done to Investor Education and Protection Fund Authorities and not to the company.

**Further, kindly note that the shares on which dividend has not been encashed/claimed for a continuous period of last seven years i.e. from F.Y. 2011-12, shall be mandatorily transferred by the Company to IEPF as per the provisions of Section 124(6) of Companies Act, 2013 and Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016. Therefore, you are requested to kindly claim your unpaid/unencashed dividend, if any, on or before October 30, 2019 after which the shares shall be mandatorily transferred to IEPF.**

**The details of the shareholders whose dividend has been lying unclaimed/unencashed for the last seven years have been displayed on the website of the Company, [www.atlasbicycles.com](http://www.atlasbicycles.com).**

An early response in this regard is highly solicited.

Kindly ignore this communication if you have already sent a request for unclaimed/unpaid dividend warrant(s) and processing of the same is pending with the Company.

**PLEASE NOTE THAT ALL UNPAID DIVIDEND WILL BE CREDITED TO CONCERNED SHAREHOLDER BANK ACCOUNT ONLY. THEREFORE, KINDLY SUBMIT ORIGINAL CANCELLED CHEQUE HAVING NAME PRINTED ON IT OR COPY OF BANK PASSBOOK HAVING MICR CODE, IFSC AND A/C NO., DULY ATTESTED BY THE BANK MANAGER OF IST SHAREHOLDER AND A COPY OF PAN CARD OF ALL THE SHAREHOLDER(S), IF CLAIM OF DIVIDEND ON SHARES HELD IN PHYSICAL FORM, OTHERWISE SEND COPY OF CLIENT MASTER CERTIFICATE BY DP IN CASE OF CLAIM OF DIVIDEND ON SHARES HELD IN DEMAT FORM.**

Thanking you,

Yours faithfully,  
For ATLAS CYCLES (HARYANA) LIMITED

Sd/-  
**Nikhil Bindal**  
(Company Secretary)

Encl.: as above

To,  
**Atlas Cycle (Haryana) limited**  
Sonipat

Dear Sirs,

Sub.: **Indemnity for Issue of Duplicate Dividend Warrant For below mention period**

I \_\_\_\_\_ (name of Share holder) s/o, d/o, w/o \_\_\_\_\_ (name of father/husband) at present resident of \_\_\_\_\_ (Address) the registered holder(s) of Atlas Cycle (Haryana) Limited (the "Company") and I have lost/not received/not encashed the dividend warrant issued by you as per details given below:-

Folio No.	Dividend Warrant No.	Financial Year	Amount (Rs.)
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I hereby request you to please credit the above dividend warrant in my bank account no \_\_\_\_\_ . I declare and confirm that I have not sold, charged, pledged, created any lien/encumbrance or otherwise disposed of the said shares so as to create any adverse claim upon the amount of the dividend warrant.

Now, therefore, in consideration of the company is crediting said amount in my account, I hereby covenant at all time hereafter to save, defend and keep indemnified the Company from and against all actions, claims, demands, losses, charges, damages, expenses and liabilities of whatsoever nature which you may sustain or be liable for by reason of such issue of duplicate dividend warrant and also from and against all damages, costs, charges and expenses which you may incur in respect thereof otherwise in relation to the premises.

In case the above warrant is found to have been encashed by me or by any other person whatsoever, I undertake to refund the amount to the company immediately on demand failing which the company will have the right to adjust the future dividend payments that may accrue/payable to me along with interest thereon @ 18% P.A.

In witness where of I hereto have hereunto set and subscribed my hand at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Witness	Applicant(s)
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Signature	Signature (s)
Name :	Name (s) :
Full address	Full Address

Encl: - 1. Original Cancelled cheque or Copy of bank pass book duly attested by the Bank Manager, and Copy of Pan (in case claim of dividend of physical shares)  
2. Client master copy in cases of claim of dividend of demat shares)